

## CHILD CARE SCHOLARSHIP APPLICATION

**Academic Year 2009 - 2010**

*Rolling Application Deadline*

The Child Care Scholarship Program provides financial support for child care costs to parents with demonstrated financial need who are pursuing their undergraduate degree or professional or technical certification.

### **What We Provide**

The Child Care Scholarships range from \$500 to \$9,000 per year depending on the parent's enrollment status and the cost of child care. The Scholarship is designed to provide financial assistance by contributing to a portion of the child care costs. It will NOT cover the entire cost of child care. The Child Care Scholarship is renewable annually for students who demonstrate sufficient progress towards their educational goals.

### **Who Can Apply?**

Any Marin County resident who will be attending an undergraduate degree program or training program that results in a degree, license or certificate from an accredited or state-approved institution and:

- Enrolls part-time (minimum of 6 units) or full-time (as defined by the institution)
- Has children ages 0-10 enrolled in a licensed or license-exempt child care facility
- Demonstrates financial need

Child Care Scholarships are **NOT** available for:

- Retroactive child care costs
- Applicants who have already attained their Bachelor's degree
- Applicants who are enrolled less than part time (6 units or as determined by their program)
- Enrollment in non-accredited schools or programs
- Applicants enrolled in graduate degree programs
- Child care during the summer

## **Eligibility Criteria**

### ***Residency***

Applicants must be current residents of Marin County as defined below:

- You must have been a continuous resident of Marin County during the year prior to submission of this application. (If you currently live outside of Marin County for the sole purpose of attending a training program, you meet the residency requirement provided you had one year of continuous residency immediately prior to beginning your studies).
- *Applicants may be asked to submit proof of residency.*

### ***Financial Need***

The high cost of child care can pose a significant barrier to the successful pursuit of one's educational or training goals. The Scholarship is designed to provide financial assistance by contributing to a portion of the cost of child care to students with significant financial need. Determination of financial need is based on:

- The applicant's family size, household income, family assets, and number of family members attending postsecondary educational or training programs
- The cost of child care

## **Application Procedure**

### ***New Applicants***

Applicants are considered **NEW** if they have *never* received payment for Marin Education Fund's Child Care Scholarship **OR** if they received payment *before the 2006-2007* academic year only.

A complete application for NEW students includes the following:

- Part I completed with no questions left blank
- Part II for New Applicants completed with no questions left blank
- Part III completed with no questions left blank
- A copy of applicant's and applicant's spouse (if married and filed separately) 2008 federal tax return
- Part IV read and signed
- Proof of Enrollment form completed by applicant's school
- Provider Verification form completed by the child care provider
- A copy of child care provider's license
- A copy of your child care provider's IRS Form W9. Contact Marin Education Fund if you need this form.

### ***Renewing Applicants***

Applicants are considered **RENEWING** if they received payment for the Child Care Scholarship *during or after the 2006-2007* academic year.

A complete application for RENEWING students includes the following:

- Part I completed with no questions left blank
- Part II for Renewal Applicants completed with no questions left blank
- Part III completed with no questions left blank
- A copy of applicant's and applicant's spouse (if married and filed separately) 2008 federal tax return
- Part IV read and signed
- Proof of Enrollment form completed by applicant's school
- Provider Verification form completed by the child care provider
- A copy of child care provider's license
- A copy of your child care provider's IRS Form W9. Contact Marin Education Fund if you need this form.
- An **official** transcript

### ***All Applicants***

We recommend that you make a photocopy of your application and supplemental materials for your records, and mail the completed Marin Education Fund Child Care Scholarship Application to Marin Education Fund. We will not return any submitted materials to you.

Faxed copies of applications will not be accepted. **Incomplete applications will not be accepted.**

Submit completed applications to:

Marin Education Fund  
781 Lincoln Avenue, Suite 140  
San Rafael, CA 94901

### **How Scholarship Recipients Are Chosen**

Marin Education Fund determines scholarship award decisions within 60 days of submission of a complete application.

#### *New Applicants*

Recipients are selected from the pool of applicants who meet all eligibility criteria and demonstrate significant financial need.

#### *Renewing Applicants*

Renewing applicants must continue to meet all eligibility criteria and demonstrate progress toward their educational goals. This includes maintaining a GPA of 2.0 or satisfactory progress and completing the units for which we last funded you as demonstrated through your official transcript.

### **What's Next?**

- Applicants will receive a written scholarship decision at their mailing address within 60 days from the date the completed application was submitted.
- If you are awarded a Marin Education Fund scholarship, you must sign an Award Verification and Acceptance Form in order to receive your scholarship money. Checks will be made payable to and sent to the child care provider each month
- Recipients whose program is longer than six months must submit enrollment verification demonstrating their continued enrollment mid-way through the program.

### **Non-discrimination Statement**

Marin Education Fund does not unlawfully discriminate on the basis of ethnicity, color, religion, gender, national origin, ancestry, age, medical condition, disability, veteran status, marital status, sexual orientation, or any characteristic protected by law.